Baystate Health

CONTINUING INTERPROFESSIONAL EDUCATION

EthosCE
LEARNING MANAGEMENT SYSTEM

Instructions for
Attendance, Evaluation, Credit and Transcript

Each RSS/Grand Round session has a unique **6 letter** Attendance Code will be provided at the end of the course.
National Initiative VII Virtual Meeting Three – attendance code **LOBTAT** (not case sensitive)

Step 1: Text Attendance Code to 413-200-2444

You will receive a text and email confirmation of your attendance with the link to complete the evaluation and claim credit.

Step 2: Complete evaluation and claim credit (from your smartphone, tablet or computer)

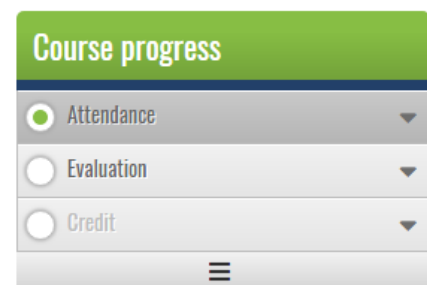From the text or email received, Click the link to the session/course
If you did not receive the text or email link, simple log on to
https://education.baystatehealth.org/

Login with your Baystate Network ID and password OR if you do not have an EN or PN
with the Username and password you created as a visitor.

From the course page, scroll to the bottom and

- Click **TAKE COURSE**
- Click **EVALUATION** (in Course Progress box)
    then **START** to complete the evaluation
- Click **Submit**
- Click **CREDIT** (in Course Progress box)
    then **START**
- Select appropriate **Credit Type** offered for *your profession*
    - *Physicians*: AMA PRA Category 1 Credit
    - *Pharmacists:* ACPE Contact Hours
    - *Nurses*: ANCC Contact Hours
    - *Ob/Gyn Physicians:* ACOG College Cognate Credits
    - *ALL Others:* BCIPE Instructional Hours *(unless other applicable professional credits are available)*
- Check the box stating *"I agree that I am only claiming credit commensurate with the extent of my participation in the activity."*
- Click Submit

Credit is then awarded

Course progress

● Attendance	▼
○ Evaluation	▼
○ Credit	▼
☰	

Step 3: View/print Transcript

If you have not already done so, log in to https://education.baystatehealth.org/

Click **My Account** (upper right hand corner)

Click **My Activities** tab (opens the following)

    Completed Activities tab contains all credit earned.

    Pending Activities tab contains any sessions you attended that are still awaiting completion.

    Session Credit tab contains your RSS/Grand Rounds credits earned as of January 1, 2018.

To print or save your transcript, click **Download PDF** in **each tab**. (Completed activities and Session Credit)